City of Austin

Recommendation for Action

File #: 26-3116, **Agenda Item #:** 18. 12/3/2026

Posting Language
Authorize a contract for fleet fuel and electric vehicle credit cards to purchase fuel and charge electric vehicles at commercial retail locations for Austin Fleet Mobility Services with Wex Bank d/b/a Wright Express FSC, for an initial term of one year in an estimated amount of $800,000 with up to four one-year extension options each in an estimated amount of $800,000 for a total contract amount not to exceed $4,000,000. Funding: $666,667 is available in the Fiscal Year 2026-2027 Operating Budget of Austin Fleet Mobility Services. Funding for the remaining contract term is contingent upon available funding in future budgets.

Lead Department
Austin Financial Services.

Client Department(s)
Austin Fleet Mobility Services.

Fiscal Note
Funding in the amount of $666,667 is available in the Fiscal Year 2026-2027 Operating Budget of Austin Fleet Mobility Services.

Funding for the remaining contract term is contingent upon available funding in future budgets.

Procurement Language:
Multiple cooperative purchase programs were reviewed for these services. Austin Financial Services and Austin Fleet Mobility Services have determined this contractor best meets the needs of Austin Fleet Mobility Services to provide these services required for the City.

MBE/WBE:
Cooperative Agreement contracts are exempt from the City Code Chapter 2-9B (Minority-Owned and Women-Owned Business Enterprise Procurement Program); therefore, no subcontracting goals were established.

For More Information:
Direct questions regarding this Recommendation for Council Action to Austin Financial Services - Central Procurement at: FSDCentralProcurementRCAs@austintexas.gov or 512-974-2500.

Additional Backup Information:
The contract will allow various City departments to purchase fuel at commercial retail fueling facilities and charge electric vehicles in areas of Austin, surrounding counties, and other locations where the City does not currently have City-owned fueling/charging facilities. Fleet fuel/Electric Vehicles (EV) charge cards are issued to City staff for the following reasons:

- High compression motorcycle engines are recommended to use premium fuel. Austin Fleet Mobility Services does not carry this fuel type in any City-owned fueling facility.
- All public health and safety departments, including Austin Police, Austin Fire, Emergency Medical

powered by Legistar™

Services, and departments that provide services in areas where a City-owned fueling/charging station is not nearby (e.g., Emergency Medical Services serves Travis County, not just Austin).
- Emergency response and/or disaster relief and mutual aid.
- City business travel.

This contract offers the ability to manage spending with purchase limits and the ability to track and verify transaction data from each fuel/EV charge card. In addition, monthly rebates are offered based on gallons purchased.

The contract will replace a contract which expires on December 31, 2026. Annual authorization amounts were developed with consideration for future fleet expansion, projected citywide departmental growth, historical spending trends, and ongoing support for sustainability initiatives. The recommended contractor is the City's current provider for these services.

The Sourcewell Cooperative is a cooperative purchasing association recognized under Texas procurement statutes. Cooperative associations, themselves or using a lead government, competitively solicit and award contracts that are eligible for use by other qualified state and local governments. Due to their substantial volumes, larger than any one government could achieve independently, cooperative contracts routinely include superior terms, conditions, and pricing. Use of cooperative contracts also results in lower administrative costs and time savings.

The contract is necessary to provide the City with reliable access to fuel and EV charging stations for vehicles throughout the City and surrounding areas. In addition, motorcycles used by Austin Police require premium fuel, and Austin Fleet Mobility Services does not carry this fuel at any City-owned fueling facility.

Contract Details:

Contract Term	**Length of Term**	**Contract Authorization**
Initial Term	1 year	$800,000
Optional Extension 1	1 year	$800,000
Optional Extension 2	1 year	$800,000
Optional Extension 3	1 year	$800,000
Optional Extension 4	1 year	$800,000
Total	**5 years**	**$4,000,000**

Note: Contract authorization amounts are based on the City's estimated annual usage and may be more or less in the initial term and in each exercised optional extension; however, the total contract amount will not exceed $4,000,000.